

**FIRST 5 PLACER  
CHILDREN'S & FAMILIES COMMISSION**

**Meeting Minutes, October 21, 2004**

Shiloh Center  
905 Lincoln Way  
Auburn, CA.

Attendees - Commissioners & Staff:

**Tamara Lieberman**, Chair-Commissioner, Tahoe Community Foundation  
**Raymond Merz**, Commissioner  
**Dr. Elaine Rowen**, Commissioner, Education  
**Bob McDonald**, Commissioner, Early Intervention  
**Blanca Castro**, Commissioner, Local Child Care Resources and Referral  
**Christa Darlington**, CFC County Counsel  
**Don Ferretti**, CFC Director  
**Nancy Baggett**, CFC/HHS Staff Support/Administration  
**Bobbie Reagan**, CFC/HHS Staff Support

Commissioners & Staff Not in Attendance:

**Dr. Sandra Naylor-Goodwin**, Vice Chair-Commissioner, Director of the CA Institute for  
Mental Health  
**Mindy Danovaro**, Commissioner, Director of Development and Outreach, CALSTAR  
**Harriet White**, Commissioner, Board of Supervisors, District 3  
**Dr. Richard Burton**, Commissioner, Placer County Health Officer & Director of Health and  
Human Services  
**Mike Romero**, CFC/HHS Staff Support/Epidemiology

Public Attendees:

**Francine Nunes**, PCOE Child Care  
**Kim Bradley**, Community Collaborative of Tahoe/Truckee

## **Call Meeting to Order**

Meeting called to order at 4:35 p.m.

### **I. Public Comment**

Persons may address the Commission on items not on this agenda. Please note that although the Commission is very interested in your concerns, the California Brown Act prohibits the Commission from taking any action at this meeting on items not published on this agenda.

### **II. Approval of Minutes**

Approve the minutes from the August 12, 2004 meeting.

#### **Motion to approve the minutes from August 12, 2004 meeting**

Castro / Merz / Unanimous

Approve the minutes from the September 9, 2004 meeting

Correction to page 3, V. Advisory Committee Reports, community Collaborative of Tahoe/Truckee-Kim Bradley, 2<sup>nd</sup> bullet, 2<sup>nd</sup> sentence, insert the word *be*. "Topic to *be* education...".

#### **Motion to approve the minutes from September 9, 2004 meeting with correction**

Castro / Rowen / Unanimous

### **III. Commission Action Items**

1. Public Hearing - Approval of the First 5 California Annual Report for 2003/04 and Audit Report for year ending June 30, 2004

#### **Motion to approve the First 5 California Annual Report for 2003/04**

McDonald / Merz / Unanimous

Commissioner Lieberman requested that next year the auditor be invited to a CFC meeting to present an overview presentation of the Audit Report for clarification.

#### **Motion to approve the First 5 Placer Children and Families Commission Audit Report for year ending June 30, 2004**

Castro / McDonald / Unanimous

2. Approval of Funding Request from CALSTAR (California Shock/Trauma Air Rescue) Speakers Bureau in the amount of \$5,000

#### **Motion to approve the Funding Request for the CALSTAR Speakers Bureau in the amount of \$5,000**

Merz / Castro / Unanimous

3. Recruitment for Impending Commission Vacancies

Commission terms for Ray Merz, Dr. Richard Burton - Placer County Health Officer, and Harriet White - Supervisor District 3, are up on December 31, 2004.

- a. Request approval to begin recruitment for Seat #3 vacated by Commissioner Merz

**Motion to approve the recruitment for Seat #3**

Merz / Rowen / Unanimous

- b. Request approval to waive recruitment for Dr. Burton and request that the Board of Supervisors re-appoint Dr. Burton to another term.

**Motion to waive recruitment for Dr. Burton and request that the Board of Supervisors re-appoint Dr. Burton for another term**

Rowen / Castro / Unanimous

- c. Request that a letter be prepared to Supervisor Harriet White thanking her for her service on the First 5 Placer Children and Families Commission and ask her to suggest that the new appointment from the Board have an interest in early childhood development.

**Motion approving a letter be prepared to Commissioner White and include in the letter a request suggesting that the new appointment from the Board have an interest in early childhood development.**

Castro / Rowen / Unanimous

4. Approve the Nutrition Theme proposed process and parameters, and authorize staff and the Community Resource Committee (CRC) to implement this strategy.

**Motion to approve the Nutrition Theme proposed process and parameters, and authorize staff and the CRC to implement this strategy**

Castro / Rowen / Unanimous

5. November Meeting Date - The CFC usually meets on the second Thursday of the month. This year that date falls on Veterans Day, November 11, 2004, which is a recognized holiday. Request that the November CFC meeting be canceled, however, if there are agenda items for action, it is recommended that the Commission address these items as the first line of business at the Strategic Planning meeting on November 4, 2004.

**Motion to cancel the November 11<sup>th</sup> meeting date and to address any pending action items as the first line of business at the November 4<sup>th</sup> Strategic Planning meeting**

Merz / McDonald / Unanimous

Discussion - Sustainability Committee

#### **IV. Commissioner Reports**

Commissioner Rowen - Attended Outcome Faire at the Roseville Galleria on October 1, 2004. Delighted to meet and interact with all the partners and to visually experience them connecting with the public. Very impressed with the outcome.

#### **V. Advisory Committee Reports**

##### **Community Collaborative of Tahoe/Truckee – Kim Bradley**

None

##### **Placer Collaborative Network**

None

**Childcare Local Planning Council – Francine Nunes** (left before report given but provided the Commission with report)

- Continue with the CARES/AB212 retention program. All mandatory forums have been completed with many new and returning participants. Applications are due December 1, 2004.
- Hosting the Placer County LPC 3<sup>rd</sup> annual Child Development Conference - *“Together...Living for a Lifetime”*, on Saturday November 6, 2004, which is open to the public.
- Began submitting data to SEI and working on a new time line.
- Francine will be co-hosting a Leadership Day with CA. Assoc. Education of Young Children along with CA. Child Care Coordinator Assoc., on March 4, 2005.
- Francine will be attending the National Assoc. for Education of Young Children conference in November and will be part of a panel presentation with the topic being CARES, retention incentive projects.

##### **Community Resource Committee**

None

#### **VI. Coordinator Report – Don Ferretti**

- Outcome Faire - The Westfield staff has agreed to coordinate next years Outcome Faire with them again.

Commissioner Lieberman acknowledged Don’s hard work in being the liaison with the Westfield staff and congratulating him on a great Outcome Faire.

- Reminding everyone of the upcoming Strategic Planning Meeting (retreat) scheduled for November 4<sup>th</sup> and 5<sup>th</sup> at the Zinfandel Grille.

**Meeting Adjourned at 6:13 p.m.**